



Date: 29-04-2026

Req. No.: REQ20260007043,
REQ20260007047,
REQ20260007044

Date: 27-04-2026

.....
.....
.....
.....

Subject: RFQ for the following Items...

Sealed Quotations are hereby invited from bona fide Supplier of the following item under the Terms and Conditions mentioned below on your Letter Head Pad.

Lot No.	Item Name	Specification	UoM	Quantity	Unit Price (Insert Currency)	Total Price (Insert Currency)
					with Vat & Tax	
Lot-1	Installation Charge	Installation Charge:Installation of Nonwoven Rib/Strip floor carpet with materials & finishing works as per direction of the Engineer-in-Charge	SFT	600		
Lot-1	Installation Charge	Installation Charge:Installation of Nonwoven Rib/Strip floor carpet with materials & finishing works as per direction of the Engineer-in-Charge	SFT	1050		
Lot-1	Installation Charge	Installation Charge:Installation of Nonwoven Rib/Strip floor carpet with materials & finishing works as per direction of the Engineer-in-Charge	SFT	844		
Lot-1	Carpet	Carpet:Supply of Nonwoven Rib/Strip floor carpet with materials & finishing works as per direction of the Engineer-in-Charge (As per attached Sample)	SFT	1050		
Lot-1	Carpet	Carpet:Supply of Nonwoven Rib/Strip floor carpet with materials & finishing works as per direction of the Engineer-in-Charge (As per attached Sample)	SFT	844		
Lot-1	Carpet	Carpet:Supply of Nonwoven Rib/Strip floor carpet with materials & finishing works as per direction of the Engineer-in-Charge (As per attached Sample)	SFT	600		
Grand Total (up to delivery place)						

In Word:

*Note: For detailed specification additional papers may be affixed

Terms & Conditions:

Quotations to be submitted on the date: 05-05-2026 & Time: 02:30 PM

BRAC recognizes the empowerment of women and girls as fundamental to the organization's vision and mission. Women and gender-diverse individuals are encouraged to participate in the

BRAC
BRAC CENTRE
75 Mohakhali
Dhaka 1212

T: +88 02 2222 81265
F: +88 02 2222 63542
E:procurement@brac.net
W:www.brac.net

Registered in
Bangladesh under
The societies
Registration Act of 1860

procurement. Without compromising organizational compliance in procurement, the selection of the supplier/vendor would be finalized.

a) Quotations to be submitted through eTender portal (tender.brac.net)

b) Delivery Date and Place:

Lot No.	Item Name	Quantity	Date	Location
Lot-1	Installation Charge	600	14-05-2026	BRAC Regional Office, Wagekhali, Sunamgonj Sadar, Sunamgonj, BM - 01715571758, AM - 01730348415
Lot-1	Installation Charge	844	14-05-2026	BRAC Regional Office, Kendurbagh, Begumgonj, Noakhali, Md Azizullah (BM) - 01708113826, Abul khair (AM) - 01313794688
Lot-1	Installation Charge	1050	14-05-2026	BRAC Regional Office, Birashar Bus Stand, Brahmanbaria Sadar, Brahmanbaria, Lutfor Rahman (BM) - 01710975690, Raihan (AM) - 01712263748
Lot-1	Carpet	844	14-05-2026	BRAC Regional Office, Kendurbagh, Begumgonj, Noakhali, Md Azizullah (BM) - 01708113826, Abul khair (AM) - 01313794688
Lot-1	Carpet	1050	14-05-2026	BRAC Regional Office, Birashar Bus Stand, Brahmanbaria Sadar, Brahmanbaria, Lutfor Rahman (BM) - 01710975690, Raihan (AM) - 01712263748
Lot-1	Carpet	600	14-05-2026	BRAC Regional Office, Wagekhali, Sunamgonj Sadar, Sunamgonj, BM - 01715571758, AM - 01730348415

c) **Warranty:** to be mentioned by bidder.

d) Inspection:

Inspection will be carried out by concerned technical person before receiving the goods which will be ensured by the respective program of BRAC (If required).

e) Sample:

1ft* 1ft Sample of the carpet must be submitted on/before the submission deadline to the respective procurement staff on week days from 9.00 AM to 3.00 PM. In case of sample submission, sample must be returned within 7 working days from email notification. Otherwise, sample will be disposed.

f) **Offer Validity:** 30 days from the date of submission .

g) **Evaluation:** Evaluation will be done on the basis of individual Lot. All items will be treated as one lot. Bidder who will not apply for all items will be non-responsive.

h) **Payment:** Payment will be transferred to your company bank account directly within 45 days after satisfactory delivery and a notation on the delivery challan by the recipient (with name, designation & date). The supplier must mention his A/C Name, Account No., Bank Name, Branch Name and e-mail address in the Invoice / Bill through a seal. The supplier must provide Mushok 6.3 along with bill as per govt. rules. The vendor must submit their latest PSR copy; otherwise, 50% extra AIT will be charged as per government rules.

i) Partial Payment against partial delivery is allowed.

j) **Alternative Offer:** Alternative offer will not be accepted

k) Only one organization can participate in the bidding process under the same proprietorship. If found more than one organization under the above condition, both the organizations will be termed as non-responsive.

l) During the participation in any tendering/enlistment process, if any vendor provides fake document, they will be banned from business with BRAC for certain years as per BRAC Procurement Guideline.

m) BDT. amount should be given as Tender Document Fee

Other Terms & Conditions

a. The liquidated damage should be 0.5% per week or part thereof delay until actual delivery, up to a maximum deduction of 5% the contract price.

b. Income Tax & Vat will be deducted at source as per Govt. rules, if applicable.

c. Following Documents are to be submitted (for non-enlisted bidder):

SL	Particulars	Applicable/Not applicable
1	TIN Certificate	Applicable
2	Copy of Trade license / Equivalent Document	Applicable
3	BIN Certificate	Applicable
4	The vendor must submit their latest PSR copy, other wise 50%extra AIT will be charged	Applicable
5	At least 1 year relevant experience on similar Field	Applicable

d. BRAC reserves the right to accept or reject any or all quotations/tenders without assigning any reason whatsoever.

e. For any further clarification any bidder may contact Tel: 02222281265-72 PABX Extension No 5486 or email to tawfiq.rahman@brac.net

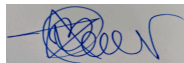
Award Notification:

Only the successful bidder will be notified. A copy of the tender award notice will be published at BRAC Procurement tender web portal (tender.brac.net) for information of all bidders.

Attachment : Detail information in available

Thanking You

For BRAC



MD. ARSHADUL HAQUE HALAL
Senior Manager, Procurement